



# St Helen's Primary School

St Helen's Church of England VA Primary School  
Abbotsham, Near Bideford, Devon EX39 5AP

Tel: 01237 475276 Fax: 01237 476445  
Email: [admin@abbotsham-sthelens.devon.sch.uk](mailto:admin@abbotsham-sthelens.devon.sch.uk)

Headteacher: Mrs. Zoe Batten BSc/QTS NPQH

31 January 2012

Dear Parents / Carers,

## **Dropping children off for Breakfast Club**

Unfortunately, there have been several incidences of 'near misses' in the upper car park when parents are dropping off children for Breakfast Club.

In order to limit the possibility of these situations arising in the future, we would ask all parents to observe the following practices when dropping off children for Breakfast Club.

- Please only park against the kerb running adjacent to the churchyard, in front of the double yellow lines.
- Please do not allow your child to walk into Breakfast Club unsupervised as Breakfast Club staff can only take responsibility for children's safety once they have been dropped at the club by a responsible adult.

We hope that by working with parents on this issue school will be able to mitigate the potential for any further health and safety problems.

Yours sincerely,

Mrs. Z. Batten  
Headteacher